



# North Eastern Massachusetts Law Enforcement Council

## Unit Control Chief and Commanders/Leadership Meeting

### Meeting Agenda September 25, 2012

#### I. Welcome & Introductions

Present are Chief Cormier, Begonis, Smith, and Lieutenants Chaput, Sencabaugh, and Rudolph, Graham Rowe (Marblehead Fire Dept/STARS), Jennifer McLean (CRT Team Leader/STARS), Sergeant Pat Towle, and Laura Nichols.

#### II. On-going Unit Business - Updates

- Unit Activity & Updates

- i. Computer Crime  
No briefing today.

- ii. IMT

- IMT has been very busy, with 14 recent callouts and planned events. They are working monthly training exercises with other units, and still would like to get the joint operation with the MSP underway.

- Dave Spinosa has been appointed as the team leader for the Radio group under the Technology Committee. They are recruiting team members, with optimal personnel as follows: 2 IMT, 1 from each NEMLEC unit, John Dooley, and perhaps other industry representatives..

- They are preparing for the meeting with the Dalai Lama in October, expecting somewhere between 15-1700 people.

- Lt. Rudolph talked about out twitter account, which has over 700 followers, mostly from the media.

- iii. Motor

- No briefing today.

- iv. RRT/SWAT

- Lt. Chaput gave an overview of RRT callouts. There was a transition with the retirement of Lt. Mackenzie, and Lt. Chaput taking over the unit. He showed an overview of the Urban Shield exercise, with an estimated 8 – 10 SWAT

officers taking part in this exercise. He also gave the group a briefing of the planned event in Washington DC – the 2013 Inauguration..

The Lieutenant also talked at length about the canines that they would like to organize into a more formal team. He also talked the NEMLEC agencies that have canines and are not part of RRT and do not (have to) respond.

Steve talked about the RRT fitness assessment they completed last month. They are bringing the role of conducting these assessments back under the purvue of RRT, and will conduct annual fitness testing at one of the training events. He also talked about the RRT blood drive that RRT is doing on October 3<sup>rd</sup>, communications issues related to interoperability related digital capabilities.

The SWAT in-service training is coming up. They are holding tryouts next week, and expect 4 officers to participate.

Lt. Chaput talked about the great improvement in the relationship with the state police, and how that has improved over the last couple of years.

v. STARS

Lt. Sencabaugh gave an overview of the STARS unit. A summary is attached.

Chief Begonis talked about the NERAC training, and the direction that the availability of funding is taking, with the recent reduction in DHS funds.

### III. New Business

- Attendance Records & Administrative Forms  
Nichols briefed the unit personnel on the plan to provide them with tablets to use for their unit administrative needs.
- Unit Equipment Inventory
  - Identification of needed/critical assets/equipment
- Other New Business

### IV. Adjourn





# North Eastern Massachusetts Law Enforcement Council

## Unit Control Chief and Commanders/Leadership Meeting

### Meeting Agenda February 26, 2013

#### I. Welcome & Introductions

In attendance are Chief Fisher, Ray, Sheehan, Cormier, McLaughlin, Kent, Begonis, Tucker, and Smith, and Lts McLean, Chaput, Towle, Rudolph, Sencabaugh, Sgts Higginbottom, Daly, and Russo (Beverly), and Laura Nichols.

#### II. On-going Unit Business - Updates

- Unit Activity & Updates

- i. Computer Crime

Lt. McLean gave an update on the Computer Crime unit. He conveyed the urgent need for personnel, and the concern that without the needed personnel we might not be able to sustain the unit. We currently have a 4 – 6 month case backup.

He talked about the case loads, and how busy the unit is. Tim McGibbon has left the unit, and there are several prospective new members that should be coming in. Lt McLean discussed the need for a permanent solution to this problem ASAP.

- ii. IMT

Lt. Rudolph gave an overview of the IMT unit. He introduced Sgt Rich Russo from Beverly PD, new logistics section chief. The Lieutenant gave an overview of the recent callouts, planned events and trainings (41 RRT/SWAT callouts),

Lt. Rudolph has received his new vehicle, though it is not fully equipped (this is underway). He talked about ICS training and the process with MAPC for attending – there is a considerable amount of paperwork for this. Lt Rudolph has started a monthly training bulletin as an additional training tool – a one page blast ICS training sheets.

Lt Lieutenant talked about the Incident Command Vehicle, and the fact that it is getting older. We need to think about the replacement of this vehicle sometime in the near future.

*A copy of his report is attached.*

iii. Motor

Sgt Daly gave an overview of the Motor unit. They are currently staffed at 40 members, and have an 80-hour certification planned in the Spring. They are working with U-Lowell and the Sheriff's department to accomplish some of these goals. Overall, the unit is doing well. With the winter coming to an end, they are working on scheduling trainings, and preparing for the year ahead.

There were about 30 callouts last year (2012).

iv. RRT/SWAT

Lt. Chaput gave an overview of the RRT/SWAT unit. He talked his effort in learning and taking over the unit, recognizing the great amount of work and also recognizing the great leaders he has been able to work with on this, including Sgt Pat Towle and Lt Mark Rudolph.

The Lieutenant also talked about the support of NERAC, and expressed his gratitude about the amount of funding the unit has received for the unit. NERAC provided funding for HazMat training for about 30 RRT officers, and 30 SWAT officers – we now have 60 people trained in this area. They are planning their 80-hour SWAT in-service training this year, currently planned for May, also funded by NERAC at a cost of about \$80,000.

NERAC has also just approved funding for a second Bearcat – currently going out to bid. This will be a refurbished vehicle at a cost of about \$150,000. This will enable RRT to have two armored vehicles. Finally, NERAC has given an award for new SWAT tactical vests.

There have been 26 SWAT callouts in 2011, in 2012 there were 46 callouts. Lt Chaput believes this increase is a reflection of the level of violence now occurring in our communities. RRT was out a 12 times this year, more often for missing persons searches.

Lt Chaput talked about the K-9 team, and how those officers have been going out very often – on their own support calls, supporting RRT and supporting SWAT.

75 officers went to the Presidential Inauguration – this was a very successful event.

The SWAT team has developed a limited callout option, with two teams of SWAT officers – North and South – that can respond on a smaller scale if appropriate/needed. HI also talked about the need for additional SWAT officers, and his desire to get a team of 40 officers. There are currently 9 negotiators, and are working on getting a couple more.

v. STARS

Lt. Sencabaugh gave an overview of the STARS unit, and their recent activities. The Crisis Recovery Team is really coming along, and is shaping up to be a key part of STARS. There are currently 18 police officers on the unit, there are 5 fire folks and 12 educators. There are 13 people on the Crisis Recovery Team.

*A copy of the STARS report is attached.*

### **III. New Business**

- FY 2013 Budget
- Commitment Project
- STARS Event – March (unit tables)  
STARS is working on the NEMLEC School Safety Summit, and over 175 NEMLEC agencies have registered – the date is March 19<sup>th</sup>. Unit commanders are welcome to put up display tables at this event, which will be hold at Middlesex Community College in Bedford.
- Other New Business

### **IV. Adjourn**





# Northeastern Massachusetts Law Enforcement Council

## Unit Control Chief and Commanders/Leadership Meeting

### Meeting Agenda

February 25, 2014

Reading Police Department

#### I. Welcome & Introductions

Present are Chiefs Cormier, Begonis, Kent, Smith, Sacco, Palma, and McLaughlin, Lt Chaput, Sencabaugh, Rudolph, and Vivolo, Sgt Towle and Laura Nichols.

#### II. On-going Unit Business - Updates

- Unit Activity & Updates

- i. Computer Crime

No update this morning.

Chief Begonis inquired about the status of the retirement of Lt. McLean. He is anticipating a late summer retirement. The status of the Peabody site is uncertain at this time as well, with the Peabody Chief position open.

- ii. IMT

Lt. Rudolph gave an overview of the IMT activities. A summary of his briefing is attached. IMT saw an increase in requests for ICS-related TA from our agencies. The first IMT working group meeting will occur in early April, and it will mirror the activities of the STARS team. The NERAC/NEMLEC consolidation is done, NEMLEC IMT is the official team of Northeastern Mass.

Chief Palma talked about the command bus that Harris has offered to donate to NEMLEC. Lt. Romeo has looked at the vehicle and the Fleet Management Group will be discussing the acquisition and making a recommendation. Chief Sacco asked about the garaging.

- iii. Motor

No update this morning – Sgt Daly was called into work this morning.

- iv. RRT/SWAT

Lt. Chaput gave an overview of recent activities. He introduced Lt Vivolo to the group as the Executive Officer of RRT, who replaced Capt Fram upon his retirement. SWAT team has 35 current members, with 5 new members getting on this year. RRT is also in transition, with the PT testing ramping up the standards for the unit. There are currently 156 RRT/SWAT officers and 3

control chiefs. Middlesex Sheriff's has been of great assistance over the past year, supporting us with armor and personnel. Middlesex personnel have been supplementing our SWAT team, which adds to ability to respond to more than one call at a time.

There was just under 50 SWAT callouts, and under 10 RRT callouts this year, plus the marathon bombing callouts. We plan on providing personnel to Newton and Lexington this year on Patriot's Day, and there will be a reserve complement to respond to any other callouts.

Two vehicles have been inspected, two more are underway. They are currently in Salem, and will be moved to Essex County Sheriff's within the next week. Middlesex Sheriff has offered several vehicles for our operational use. This will get us by in the interim until a longer-term is in place.

We held a very successful SWAT in-service training over one week. We will run our own this year sometime in October. They are working on a handbook for SWAT that contains SOP's.

There was a lengthy discussion about the blackboard connect and I Am Responding systems and two way/notification capability. The differences in both systems were discussed, and all agreed this is an important need.

#### v. STARS

Lt Sencabaugh gave an over view the STARS activity. Kristin Kirby has taken over as Crisis Team Coordinator. Melissa Gilgun has also taken a leadership role in this team. The response teams are maintaining a fair level of diversity amount the three disciplines – police, fire and schools. There are 16 counselors on the crisis response teams – that makes up three teams. The goal is to have enough members to make up four teams.

There are more applications pending for the response teams and the CRT, they will be considered at the March meeting. There has been a large increase in demand for services for both teams. There have been 41 activities since August, 27 are trainings, the remaining are calls for service. A summary of the activities is attached.

### III. New Business

- FY 2015 Budget

Chief Kent gave an overview of the FY15 budget process. Commanders were sent the spreadsheet 3-4 weeks ago and asked to begin thinking about their budget request for the coming year. Budget requests are due March 14<sup>th</sup>, 2014 this year.

- Other New Business  
No other business.

#### **IV. Adjourn**





# Northeastern Massachusetts Law Enforcement Council

## Unit Control Chief and Commanders/E-Board Meeting

### Meeting Agenda

October 21, 2014

### Reading Police Department

#### I. Welcome & Introductions

Chiefs Cormier, Palma, Begonis, Fisher, McLaughlin, Kent, and Smith, Lieutenants, Chaput, Rudolph, Romeo, Sergeants Robert Kennedy, Pat Towle, Tom Daly, Patrolman Kevin Deveau, Dave Spinosa,

#### II. On-going Unit Business - Updates

- Unit Activity & Updates

- i. IMT

Lt Rudolph gave an overview of IMT activity from January 1 - present (attached). There have been 42 callouts to date, with 25 of them occurring in the first six months. He also briefly discussed the Salamander tracking suite implementation, which will be discussed more later.

There are several planned scheduled, and they are working on providing technical assistance for statewide deployment, and assisting in the development of other IMT teams.

They are working on getting the Working Group up to its planned membership, and are working on recruiting members from the NERAC region. They are also completing the unit operations manual, and the statewide IMT strategy.

There was some discussion about replacing the current ICV, and if that has been considered at any NERAC meetings.

- ii. Motor

Sergeant Daly reported on Motor Unit activity including recent events and training. He also reported that the trailer has been approved by NERAC.

- iii. RRT/SWAT

Lt. Chaput reported on the recent SWAT callouts, and that they have been out 34 times. They just completed SWAT tryouts and four candidates will be/have joined the team. NERAC has provided funds for some of their training requests.

The Lieutenant expressed concern about the Fleet Management Policy, and not including the unit personnel in policy development.

No report on RRT.

iv. STARS

Officer Kevin Deveau reported on the recent STARS activity. They are working on reproducing an updated STARS toolkit.

### III. New Business

- ACLU Complaint Overview

Chief Begonis gave an overview of the complaint we received from the ACLU, and an update of what has happened over the last few months in response to it.

- Fleet Management Policy (Radios)

Lt. Romeo gave out the fleet management policy and did an overview of the fleet management team's progress and activities. He discussed the tracking policies now in place, and the goal to have a well-maintained fleet.

Lt. Rudolph talked about having a run sheet in each vehicle to track the activity and how it is being used.

In reviewing the policy, Lt Chaput inquired about why the Drug & Alcohol policy applies to only to SWAT. After some discussion, all agreed this policy should cover all units, and will ask Standards to revise. He also asked about approval from the Executive Board to use his vehicle as a take-home car, and having something in writing that affirms that.

- Salamander Tracking System

Lt. Rudolph is sending the purchase order for this later today, and will be moving forward with the purchase. He needs to add RRT and STARS to the system, and then move forward with training all personnel. The intention is to go live by January 1, 2015.

- Other New Business

Chief Begonis asked about the three trailers that are in Wilmington and will be assigned to IMT. Lt. Rudolph will be making arrangements to set vehicles to tow the trailers to Lexington and then move them to the assigned places.

### IV. Adjourn

The meeting adjourned at 1050.





# Northeastern Massachusetts Law Enforcement Council

## Unit Control Chief and Commanders/E-Board Meeting

### Meeting Agenda

February 24, 2015

Burlington Police Department

The meeting opened at 0850.

#### **I. Welcome & Introductions**

In attendance are Chiefs Fisher, Begonis, Lyle, Dubois, McLaughlin, Kent, and Palma, Lieutenants Chaput, Rudolph, Sencabaugh, Dave Spinosa, Sgt Pat Towle and Jim Fay, Stoneham and Kevin Devoe, and Robert Kennedy.

#### **II. On-going Unit Business - Updates**

- Unit Activity & Updates

- i. IMT

- Lt. Rudolph gave an overview of the IMT activity from 10/23 to 2/23. There were 13 callouts (5 SWAT, missing persons, other). A copy of his report is attached.

- ii. Motor

- No report for the motor unit today.

- iii. RRT/SWAT

- Steve Chaput gave an overview of RRT/SWAT activities. He spoke about the SWAT manual that they have been working on and expect to complete within the next few weeks. Recent SWAT tryouts yielded four new members, three from agencies that have never had members - Saugus, Maynard and Danvers.

Lt Chaput mentioned the need for GPS equipment, and Lt Rudolph added how that would work and why it is needed. Lt. Chaput is meeting with Tim Moore this afternoon about the in-service SWAT training that NERAC is funding. The 40-hour training will be held in June. NERAC is also going to replace the box truck in Chelmsford, deliver a team leader course for NEMLEC and other LEC personnel, and purchase a recon robot (awaiting EOPPS approval).

Chief Fisher asked about Salamander and when it will be operational. He talked about the importance of being able to communicate to chiefs. Lt Rudolph said May 1st is the goal to be fully operational. Chief Fisher stressed the importance of making this deadline.



#### **iv. STARS**

Lt. Sencabaugh gave an overview of the STARS activity. He talked about the command staff and leadership activity and new members that have joined the unit. By school year, they have had 39 actions, including meetings, assistance requests, and 18 callouts.

He talked about the bomb threats that have been going around the region, and nationally, and how this had affected the unit's activity. They continue to work on ALICE assistance and have been very busy with that. Bomb threats and sudden deaths remain the most common call for the unit. Lt Sencabaugh mentioned that it is important that agencies report bomb threats to the fusion center for chiefs to read.

NERAC supported the PrePare instructor course and they have continued to fund training for STARS personnel. The unit has a new x-ray machine, and is waiting to outfit the trailer to carry it. He talked about the need for an additional box truck for STARS to have a total of 2, split between two regions. In addition to having the two box trucks, they would need to be store in heated garages. They are working on updating the toolkit and hope to have that complete soon. The STARS summary report is attached.

### **III. New Business**

- **FY 2015 Budget Process and Submission**  
All commanders have received budget instructions. Submissions are due Friday, March 6th.
- **Salamander Tracking System**  
Chief Fisher again stressed the need to get this up and running, and wants all units up and running ASAP. He conveyed he would like to remain in the loop regarding progress on this.
- **Other New Business**  
Chief Fisher talked about the change of control chiefs, with Chief Lyle taking over as the new Control Chief for the Motor Unit.

### **IV. Adjourn**

The meeting adjourned at 10:23.



ORDO EX CHAOS

***Northeastern Massachusetts Law Enforcement Council All Hazards Incident Management Team (AHIMT)***

**Commander/Control Chief's Briefing 2/24/2015**

**UNIT: IMT                      Team Strength: 43**  
**Submitted By: Lt. Mark Rudolph**

<b><u>Total IMT Activity from 10/22/2014 to 2/23/2015</u></b>		
<b>Location</b>	<b>Date</b>	<b>Nature of Incident</b>
Multiple		NEMLEC IMT responded 13 times to assist NEMLEC SWAT, CNT, RRT, and K9 in various communities throughout the NEMLEC region.
<b>IMT Activity: Completed Pre-Planned Events 10/22/2014 to 2/23/2015</b>		
The IMT participated in 3 planned events. These included: Salem Haunted Happenings, an Active Shooter Drill at the North Shore Mall, and the Superbowl in Boston.		
<b>IMT Planned Events: Fiscal Year 2015</b>		
4/20/2015: 119 <sup>th</sup> Boston Marathon: Deployment to Newton. There may also be planned deployments of IMT personnel to Lexington and Concord on the same date.		
<b>IMT Technical Assistance Program: 1/1/2014 to 6/31/2014</b>		
1/6/2015: Lt. Rudolph presented a 45 minute presentation on the role and capabilities of the IMT to the Beverly Police Superiors Officer's Staff Meeting at Beverly Emergency Management.		
<b>Completed IMT Training Events</b>		
11/1/2014 – 2/4/2014: IMT members participated in ICS Position Specific Training Courses sponsored/funded by NERAC. These included: Incident Commander (40 hours); January 2014: Division / Group Supervisor (24 hours), Safety Officer: 32 hours); February 2013: Planning Section Chief (32 hours), Public Information Officer (40 hours), Operations Section Chief (32 hours), and Logistics Section Chief (40 hours).		
11/1/2014 to 2/4/2015: Monthly training completed.		



2/4/2015: Team member Jeff Vinciulla was appointed the NEMLEC IMT Training Coordinator. Jeff has a strong training background with his own agency, and will assume the duties of the position immediately to ensure the NEMLEC IMT continues to receive the best training possible to advance overall team skills.

#### **IMT Training Events Fiscal Year 2015: 11/1/2014 to 6/31/2015**

Monthly IMT training scheduled for first Wednesday of each month during the year has been posted to NEMLEC SharePoint. The July training date was cancelled due to the July 4<sup>th</sup> holiday. Training is conducted at various locations in the NEMLEC and NERAC region.

The NEMLEC IMT will forego its May training as a result of its full team deployment on April 20<sup>th</sup> to Newton, and possible deployments to Lexington and Concord for pre-planned events.

#### **IMT Issues**

The Mobile Incident Command Center required multiple repairs over the past 14 months, including the port and starboard generators, drive train, batteries and container boxes, driver's cabin doors, articulating step, and drive shaft. One generator will undergo final repairs next month.

The Tahoe will undergo warranty service for several issues on March 10<sup>th</sup> at Liberty Chevrolet.

A new battery was installed in the Tahoe under warranty on February 13<sup>th</sup>.

#### **IMT Special Projects**

##### **NEMLEC IMT Working Group:**

The Working Group will meet on February 26<sup>th</sup> at Wilmington PD. Three candidates for positions on the Working Group will be interviewed by the current members. The candidates are a Town Manager, an Emergency Management Director and a Hazardous Materials Specialist.

##### **History of the NEMLEC IMT Working Group**

As part of the proposed NERAC IMT consolidation with the NEMLEC IMT, NERAC requested a level of representation in the overall management of the NEMLEC IMT. Lt. Rudolph suggested that an IMT Working Group, similar to the STARS Working Group, should be developed to have recommendation oversight of the IMT and recommend its findings to the NEMLEC Executive Board for final approval. NERAC and NEMLEC worked together to develop a Working Group modeled after the STARS Working Group. The IMT Working Group held its first meeting in May 2014. NEMLEC appointed an E-Board representative, the NEMLEC Control Chief, The IMT Team Leader, and the IMT Communications Unit Leader to the Working Group. NERAC has appointed NERAC Training and Exercise Committee member Michael Kass to represent NERAC on the Working Group.

The Working group held its first meeting in May and has met each month since (with the exception of August) on the 4<sup>th</sup> Thursday at a different location in the NEMLEC and NERAC regions.

The Working Group is actively recruiting 6 new members from the ten NIMS disciplines and 18 Emergency Support Function areas to volunteer on the Working Group.

The Working Group focuses on reviewing IMT activity, IMT budget, IMT training, IMT personnel issues, and other issues that may be brought to their attention.

##### **Former NERAC IMT Applicants:**

To date we have accepted 11 former NERAC IMT applicants to the IMT as trainees. Six of the 11 have submitted completed MOU's.



**NERAC Budget:**

NERAC has placed a hold on the remaining NEMLEC IMT budget pending a review of documentation to be submitted by Chief Palma to the NERAC Training and Education Committee.

**NEMLEC Communications User Group:**

Chairman David Spinosa will be scheduling the next user group meeting in early 2015.

**NEMLEC IMT Policy and Procedure Manual:**

NERAC contractor IMTC developed the IMT Policy and Procedure Manual. It reflects national IMT Type 3 Team standards. It has been submitted to the IMT Working Group for review, which was completed in November 2014. The PPM was then submitted to the Standards Committee in early December 2014 for review and approval.

**Mass Statewide IMT Strategy: 2/26/2013**

The Mass Statewide IMT Strategy initiative is underway with subcommittee meetings and tasks assigned to committee members. Chief Donald Palma is the NEMLEC IMT representative on the Steering Committee. Lt. Rudolph is a on the Operations Subcommittee. Sgt. Eldridge and Jeff Vinciulla are on the Training Subcommittee.



# School Threat Assessment and Response System

Unit Commander: Lt. Scott Sencabaugh

## NEMLEC STARS

[ssencabaugh@wpd.org](mailto:ssencabaugh@wpd.org)

W: 978.658.5071

C: 781.589.1297

### Quarterly Unit Commander's Meeting – Burlington Police Dept. February 24, 2015

**Control Chief: Leo Sacco – Medford Police**  
**Asst. Control Chief: Michael Lyle – Melrose Police**  
**Asst. Control Chief: Kevin Molis – Malden Police**

**Lt. Scott Sencabaugh**  
 Unit Commander  
 Wilmington PD

**SRO Kevin Devoe**  
 Assistant Commander  
 Waltham PD

**Sgt. Robert Kennedy**  
 Assistant Commander  
 Stoneham PD

**Kristin Kirby**  
 Crisis Recovery Team Coordinator  
 Greenhalge Elementary – Lowell, MA

**Melissa Gilgun**  
 Crisis Recovery Team Assistant Coordinator  
 Nashoba Valley Technical High School –  
 Westford, MA

### CURRENT UNIT STRENGTH:

**POLICE**  
19

**FIRE**  
5

**EDUCATORS**  
15

**COUNSELORS**  
18 split in teams of three  
Each w/ a team leader

### *2014-2015 Team Activity Summary*

<i>2014-2015 Team Activity Summary</i>	
Total Planned Activities (Meetings & Training) School Year Summer 2013 - Present	39
Total Emergency Activations School year Summer 2013 - Present	18
<b>Total</b>	<b>57</b>
<b>Items of Significance: Fall 2014: Multiple bomb threats across the region via email, VOIP calls, and copycats. Helped develop statewide bomb threat assessment document and conducted 6 regional trainings with MSP Bomb Squad. Continue to assist communities with ALICE considerations. Responses continue to be dominated by bomb threats (12+) and sudden deaths of students (4) and faculty (3)</b>	

- **Personnel:**

- Vacancies: 1 at Assistant Commander 2 team leaders through attrition

- Veteran officers being promoted to supervisor and specialist positions and being removed
  - Developing team membership
- **Training**
  - 12 members completed PREPaRE Instructor Course 11/13-14 2014
  - MJPOA – April 7-8, 2015 Four Points Sheraton, Norwood, MA
    - Bomb Threat Assessment Training
- **Equipment**
  - New X-Ray machine delivered August
    - Old one, is working but obsolete and will not be replaced when it fails in the future
  - Future Vehicle Considerations:
    - Need to retrofit current box truck with a hydraulic lift gate
    - Need a 2nd box truck with hydraulic lift
      - Will give us a E/W or N/S response capability
      - 2 trucks; one each with an X-Ray machine and three metal detectors
    - Looking to replace Command Vehicle
    - Keep current SUV if possible as tow vehicle for trailer if 2<sup>nd</sup> box truck cannot be obtained.
    - Vehicles are currently assigned to Wilmington PD and are stationed at PD and Action Ambulance. These vehicles should be spread out and assigned to equipment managers/command staff to enhance response time and coverage of the area and spread the maintenance responsibility out over several municipalities, and keep them roadworthy.
- Need Critical Incident Checklist, Triage Forms, New Brochures – we’re all out!
- Toolkit RE-Issue
  - Planning past three years
  - Sub-committee established Fall 2013
  - Met 14 times +
  - Final Review Process has begun
    - NEMLEC/NERAC
- Bomb Threat Assessment Statewide Protocols from Fire Marshal’s Office
  - Commonwealth Fusion Center Assistance
  - Technical expertise
  - Help tracking/identify trends